



OUR COMMITMENT TO YOU

Across America and around the globe, companies like yours are operating with a competitive advantage thanks to our insurance expertise.

ESP Specialty looks forward to offering you proven solutions, dedicated professionals, and unmatched 24/7 support — all tailored to your specific Requirements

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ESP Specialty Insurance

Hurricane Preparedness Tips

Quick Tips- The Storm is Approaching

- Notify staff of possible flooding and high winds.
 - Is a telephone tree available if building power is lost?
 - Inspect doors, windows, roof drains, roof flashing.
 - Any quick repairs needed?
 - Check emergency supplies — flashlights, cell phones and chargers, tarps, PPE (boots and gloves)
 - Remove / relocate flood and air-born debris from the perimeter area (pallets, trash containers, furniture, etc.)
 - Can temporary barriers be created and installed (sandbags, flood barriers, plywood for windows)?
 - Don't overlook roof openings and skylights.
 - Do forklift trucks need to be relocated (e.g., onto a trailer to take them to higher ground)?
 - Do the chargers need to be protected (e.g., elevated or raised higher off the ground)?
 - Are there opportunities to raise stock higher (e.g., move valuable stock to upper tiers of racks or on stacked pallets on the floor)?
 - Are "spare parts" (e.g., fuses, motors, filters) available and raised above flood water height?
 - Are computers and data backup media raised above flood water height?
 - Should we / can we halt incoming deliveries until after the storm passes?
 - Do we need to move vehicles and outdoor storage trailers to higher ground?
 - Check fire detections, fire suppression, and security alarm systems. Are these in proper working condition?
- Action Items — Thoughts for Consideration
- Essential Food Items — Stock in advance as soon as you learn a hurricane is possible in your area:
 - Water
 - Bread
 - Milk
 - Canned Meats and Fish (tuna)
 - Peanut Butter

- Pretzels, Cookies, Hard Candies
- Essential Supplies:
- Batteries
- Flashlights
- Mops and Detergent (floor and cabinet cleaners)
- Toilet Paper, Paper Towels
- Trans / Contractor Bags
- Gasoline
- Radios (AM / FM)

Employee Communication

• Establish a command center where communications to employees, distributors, governmental agencies, and off-site locations can be coordinated.

- Many cell phones now have walkie-talkie apps.
- Cell phone list.
- Employee list (home phone numbers and email addresses)
- Some alternate communication service providers include www.onecallnow.com and www.sendwordnow.com.

Employee Transportation

• Employees may lose their personal vehicles – plan carpooling in advance.

- Are there employees that live outside the affected area who can lend a hand after the storm?

• ID sources of car / bus rental in advance – from sources outside of the affected area.

• Can we get truck drivers from outside the affected area to volunteer to drive employees and products?

Outside Support

• Know how to contact emergency responders (Red Cross, National Guard) who can help with emergency transportation and movement of food / supplies.

Restore Operations

• Plan for a minimum number of employees to begin / restore operations

(security at entrances, cash registers, re-stockers).

• Communicate with suppliers – stop what is not necessary and get more of what is critical. Bypass distribution centers if that helps by having suppliers ship directly to stores.

• Can we establish ways to fee employees affected by storms with emergency responders and volunteers (e.g. barbecue grills, cans, charcoal grills, etc.)

DISCLAIMER: This information is intended to assist you in your loss control efforts. This information was developed from available current information but may not address every possible cause of loss. We do not assume responsibility for the elimination of all hazards that could possibly cause accidents or losses. Adherence to this advice does not guarantee the fulfillment of your obligation under local, state, or federal laws



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